

# ASSIGNMENT ALERT SHEET

Please notify us at least three days before an assignment is given.

TEACHER \_\_\_\_\_

SCHOOL \_\_\_\_\_

GRADE(S) \_\_\_\_\_

RESEARCH TOPIC AND DETAILS OF ASSIGNMENT: (Please be as specific as possible.)

## SOURCES:

Are there any types of research materials that you do NOT want students to use? (e.g. The World Book Encyclopedia, the Internet, etc.) If so, please list.

What sources MUST the students use?

Is there a specific *number* of sources students must use?

DUE DATE: \_\_\_\_\_ NUMBER OF STUDENTS: \_\_\_\_\_

The best time to discuss this with me is: \_\_\_\_\_

Phone number: \_\_\_\_\_

Thank you for your cooperation in helping to make this research trip to the library a successful one for your students.

### ELIZABETH PUBLIC LIBRARY

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